## Written Undertaking

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| **Child's name:** |  |
| **Child's date of birth:** |  |
| **Date written undertaking completed:** |  |
| **Purpose of this written undertaking** |
| Outline issues of concern and outcomes to be achieved.  |
| **Action agreed:** |
| **Action [SMART]** | **Who is responsible** |
| 1. Specify action to be taken in detail.
2. Etc
3. And so on…
 | Party, family member |
| **If the undertaking is breached what will happen:** |
| Outline action to be taken and who to contact if any provisions outlined above fail. |
| **Name of party to the agreement:** |  |
| **Signed:** |  |
| **Name of party to the agreement:** |  |
| **Signed:** |  |
| **Name of party to the agreement on behalf of Bristol City Council:** |  |
| **Signed:** |  |