## Written Undertaking

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| **Child's name:** |  | |
| **Child's date of birth:** |  | |
| **Date written undertaking completed:** |  | |
| **Purpose of this written undertaking** | | |
| Outline issues of concern and outcomes to be achieved. | | |
| **Action agreed:** | | |
| **Action [SMART]** | | **Who is responsible** |
| 1. Specify action to be taken in detail. 2. Etc 3. And so on… | | Party, family member |
| **If the undertaking is breached what will happen:** | | |
| Outline action to be taken and who to contact if any provisions outlined above fail. | | |
| **Name of party to the agreement:** | |  |
| **Signed:** | |  |
| **Name of party to the agreement:** | |  |
| **Signed:** | |  |
| **Name of party to the agreement on behalf of Bristol City Council:** | |  |
| **Signed:** | |  |